



# Northeastern Catholic District School Board

383 Birch Street North, Timmins, ON, P4N 6E8

## Public Board Meeting

Regular meeting held September 18, 2024

### MINUTES

- PRESENT: Trustees:** Glenn Sheculski, Chair of the Board  
Elizabeth King, Vice-Chair of the Board t/c  
Paula Del Guidice  
Colleen Landers  
Steve Malciw  
Fred Salvador t/c  
Stan Skalecki
- Student Trustees:** Darlene Louttit  
Sahayma Omenye
- Administration:** Tricia Stefanic Weltz, Secretary-Treasurer of the Board and Director of Education  
Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education  
Keld Scott, Superintendent of Business
- Staff:** Michele Mahaffy, Executive Assistant and Recorder
- Guests:** Nil
- REGRETS:** Martin Drainville, Trustee  
Denis Lincez, Trustee

The territorial acknowledgement and opening prayer were recited.

#### A. CALL TO ORDER

Chair Sheculski called the meeting to order at 4:48 p.m.

#### B. ROLL CALL

##### Motion

MOVED BY: C. Landers

**Resolution 24-91**

SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Trustees Martin Drainville and Denis Lincez.

**Carried**

#### C. COMMITTEE OF THE WHOLE

##### Motion

MOVED BY: P. Del Guidice

**Resolution 24-92**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board resolve into Committee of the Whole Board and close the meeting to the public in accordance with the provisions of Section 207(2) of the Education Act, R.S.O. 1990, c.E.2.

**Carried**

The one visitor and two student trustees left the room and the meeting moved to in camera at 4:50 p.m.

**D. CALL TO ORDER**

All parties returned to the Board Room and Chair Sheculski called the meeting to order, resuming the Public Meeting of the Board.

**E. DECLARATIONS OF CONFLICT OF INTEREST**

Trustees Sheculski and King declared a conflict of interest in item *K.1 CPCO Terms and Conditions of Employment*.

Director Weltz indicated that two amendments to the agenda were required. Item K.4, titled *Director Performance Appraisal*, was mislabeled. It should read *Accessibility Annual Report*. Additionally, Keld Scott was present to report on *J.2.10 Business* and therefore will replace Tricia Stefanic Weltz as the presenter. Changes were noted.

**F. APPROVAL OF AGENDA**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: P. Del Guidice

**Resolution 24-93**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda of the Public Board Meeting as amended.

**Carried**

**G. APPROVAL OF MINUTES**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: P. Del Guidice

**Resolution 24-93**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented.

Public Board Meeting, held on June 12, 2024

**Carried**

**H. DELEGATIONS - Nil**

**I. POLICY**

**I.1 H-2 Workplace Harassment Prevention**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: S. Malciw

**Resolution 24-94**

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind policy *H-2 Workplace Harassment Prevention*.

**Carried**

**I.2 H-3 Workplace Violence Prevention**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: F. Salvador

**Resolution 24-95**

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind policy *H-3 Workplace Violence Prevention*.

**Carried**

**I.3 E-9 School Food and Beverage**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: P. Del Guidice

**Resolution 24-96**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-9 School Food and Beverage* at first reading

**Carried**

**I.4 F-5 Community Planning and Partnerships**

**Motion**

MOVED BY: E. King  
SECONDED BY: F. Salvador

**Resolution 24-97**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *F-5 Community Planning and Partnerships* at first reading.

**Carried**

**I.5 H-1 Health and Safety**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: S. Skalecki

**Resolution 24-98**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *H-1 Health and Safety* at first reading.

**Carried**

**I.6 H-2 Workplace Harassment and Violence Prevention**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: S. Malciw

**Resolution 24-99**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *H-2 Workplace Harassment and Violence Prevention* at first reading.

**Carried**

**I.7 P-2 Leave for Political Appointment**

**Motion**

MOVED BY: F. Salvador  
SECONDED BY: E. King

**Resolution 24-100**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-2 Leave for Political Appointment* at first reading.

**Carried**

## **I.8 T-9 Director of Education Performance Appraisal**

### **Motion**

MOVED BY: S. Skalecki

**Resolution 24-101**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *T-9 Director of Education Performance Appraisal* at first reading.

**Carried**

## **J. PRESENTATIONS AND REPORTS**

### **J.1 Presentations**

#### **J.1.1 Overview of Board Resources** - Daphne Brumwell and Jennifer Dunkley, Superintendents of Education

The Superintendents of Education provided a comprehensive summary of the resources that have been purchased for the 2024-2025 school year to support teaching and learning from Kindergarten to Grade 12.

#### **J.1.2 Provincial Code of Conduct** - Tricia Stefanic Weltz, Director of Education

The Director of Education shared an overview of the changes to PPM 128, Provincial Code of Conduct, School Board Code of Conduct, and the revisions to the NCDSB administrative procedures, that took effect September 1, 2024.

### **J.2 Reports**

#### **J.2.1 Student Trustees** – Monthly Student Report, Sahayma Omenye and Darlene Louttit

The student trustees presented their monthly report. The report included information on the following:

- School Activities: Senior's Sunrise, Grade 9 Orientation, Link, OSO, and new staff introductions, Terry Fox Walk, Human Handshake and Opening Mass
- Extracurriculars: Student Workshops and Open Gym, girls' basketball, cross-country running, golf and Art Club
- OSTA Update

#### **J.2.2 Audit Committee** – Nil

#### **J.2.3 Accessibility Committee** – Tricia Stefanic Weltz, Director of Education

Director Weltz reported that the NCDSB Accessibility Committee has submitted their annual report which is item#16 in the *Board Package*. She reviewed the requirements of the report as outlined by the Accessibility for Ontarians with Disabilities Act (AODA) and indicated that a motion will follow to accept the *2023-2024 Accessibility Annual Report*.

#### **J.2.4 Indigenous Advisory Committee** – Nil

#### **J.2.5 Special Education Advisory Committee** – June 12, 2024 Minutes and September 18, 2024 Meeting Update

Trustee Landers referred to the June 12, 2024 SEAC minutes contained in the *Board Package*. She also reviewed a few key items from the September 18, 2024 meeting which included the NCDSB School Year Calendar, Summer School/Transition Program, and speech and language services, as well as, an update on specialized classrooms and the process of completing IPRCs and IEPs for Fall 2024.

#### **J.2.6 Supervised Alternative Learning** – Nil

#### **J.2.7 Student Discipline** – Nil

#### **J.2.8 Transportation Committee** – June 17, 2024 Meeting Update

Trustee King provided the Board with an update on the final Transportation committee meeting of the 2023-2024 school year. This included information on the 2024-2025 transportation budget and the meeting schedule for 2024-2025.

**J.2.9 Program - Nil**

**J.2.10 Business – Keld Scott, Superintendent of Business**

**J.2.10.1 OHS Bus Purchase**

Superintendent Scott reviewed the purchase of a second OHS bus as outlined in his report to the Board. He recommended that the Board accept the motion to follow.

**J.2.10.2 Hydro One Refund**

Superintendent Scott reported a Hydro One credit in the amount of \$159,509.20 for St. Joseph School in South Porcupine. Hydro One noticed an error in the multiplier applied to the meter reading. The board elected to accept the credit in the form of a refund. Subsequently, the cheque was received and deposited.

**J.2.10.3 Personnel Report**

Superintendent Scott reported eighteen new hires, six resignations, two retirements and four changes in FTE.

**J.2.11 Director of Education - Nil**

**J.2.12 Chair/Trustees**

**J.2.12.1 Trustee Code of Conduct**

Chair Sheculski thanked the Director for their work on the revised *Trustee Code of Conduct*. Consistent with mandated changes to the *Education Act* through Bill 98, the *Trustee Code of Conduct* has been updated to reflect the requirements. The Trustees reviewed the terms and will vote on the motion to follow.

**K. MOTIONS**

**K.1 CPCO Terms and Conditions of Employment**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 24-102**

SECONDED BY: C. Landers

Trustees Sheculski and King abstained from voting due to their declared conflict of interest.

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the central terms and conditions of employment contained within the Memorandum of Settlement and attached Appendix, dated August 10, 2024, made between the Principals' and Vice-Principals' Associations comprised of (Association des Directions et Directions Adjointes des Ecoles Franco-Ontarienne (ADFO), the Catholic Principals' Council of Ontario (CPCO) and the Ontario Principals' Council (OPC)) and the l'Association des conseils scolaires des ecoles publiques de l'Ontario (ACEPO), l'Association franco-ontarienne des conseils scolaires catholiques (AFOCSC), the Ontario Catholic School Trustees' Association (OCSTA) and the Ontario Public School Boards' Association (OPSBA) and agreed to by the Crown.

**Carried**

**K.2 Director Performance Appraisal**

**Motion**

MOVED BY: S. Skalecki

**Resolution 24-103**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Ontario Education Service Corporation (OESC) as the consulting firm for the Director Performance Appraisal at a cost of \$1,500 plus HST.

**Carried**

**K.3 OHS Bus Procurement**

**Motion**

MOVED BY: F. Salvador

**Resolution 24-104**

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the purchase of the 2024 FORD CTV F5 24-passenger bus from Girardin Ontario Inc. at a cost of \$152,900.00 plus taxes and registration fees.

Carried

**K.4 Accessibility Annual Report**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Malciw

Resolution 24-105

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the *Accessibility Annual Report 2023-2024* as presented.

Carried

**K.5 Trustee Code of Conduct**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: C. Landers

Resolution 24-106

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Trustee Code of Conduct as presented.

Carried

**L. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: S. Malciw

Resolution 24-107

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

**M. UNFINISHED BUSINESS – Nil**

**N. CORRESPONDENCE – Chair Sheculski referred to the thank you cards received.**

**O. NEW BUSINESS – Nil**

**P. INFORMATION – Nil**

**Q. FUTURE MEETINGS**

Board Meeting – October 16, 2024 at 4:45 p.m.

**R. ADJOURNMENT**

**Motion**

MOVED BY: S. Skalecki

Resolution 24-108

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:22 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer